

# Suggestion for Library Purchase

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Complete, print and place in your Librarian's mailbox. Use one form for each suggestion. Thank you.

Name \_\_\_\_\_ Date \_\_\_\_\_

Department or Grade \_\_\_\_\_

Suggested item:

Format

Book     Magazine     Video     Other:



Provide as much information as possible: author, publisher, price, ISBN number, date

*Briefly* describe how the resource will enhance our curriculum or respond to student/staff needs.

Have you previewed this material?    Yes     No

Librarian's comments:

If you have any printed information about the resource (ads, reviews, etc.), please staple it to this request form.